



# SREEKRISHNAPURAM V.T. BHATTATHIRIPAD COLLEGE

Aided and Affiliated to University of Calicut, NAAC Accredited with B+ Grade

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## CRITERION – VI GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.2 Strategy Development and Deployment



[www.vtb.ac.in](http://www.vtb.ac.in)



Mannampatta P.O., Palakkad – 678 633



## **6.2.2. Institution implements E-Governance in its operations**

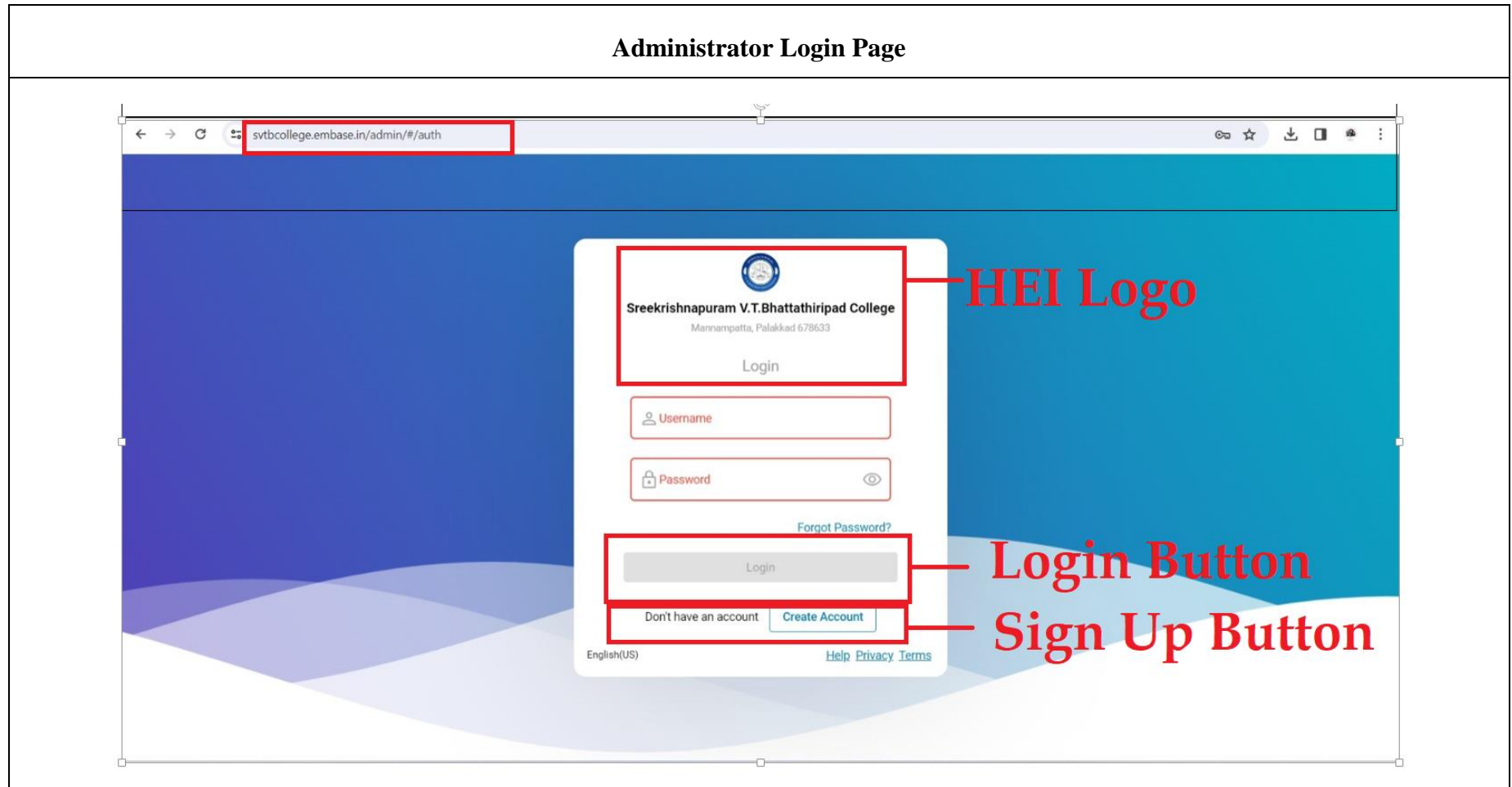
**Screenshots of User Interfaces for Administration  
Including Complaint Management**

## Index

<b>Sl. No</b>	<b>Title</b>	<b>Page No.</b>
1	Login Page	4
2	Sign UP/Registration	6
3	Staff/Student Home Page	7
4	Admin Level User Management Page	9
5	Admin Level Staff Management Page	10
6	Admin Level Student Management Page	11
7	Student Attendance Pages	12
8	Complaint Management Pages	15
9	Query Management Module	18
10	Student Certificate Page	19

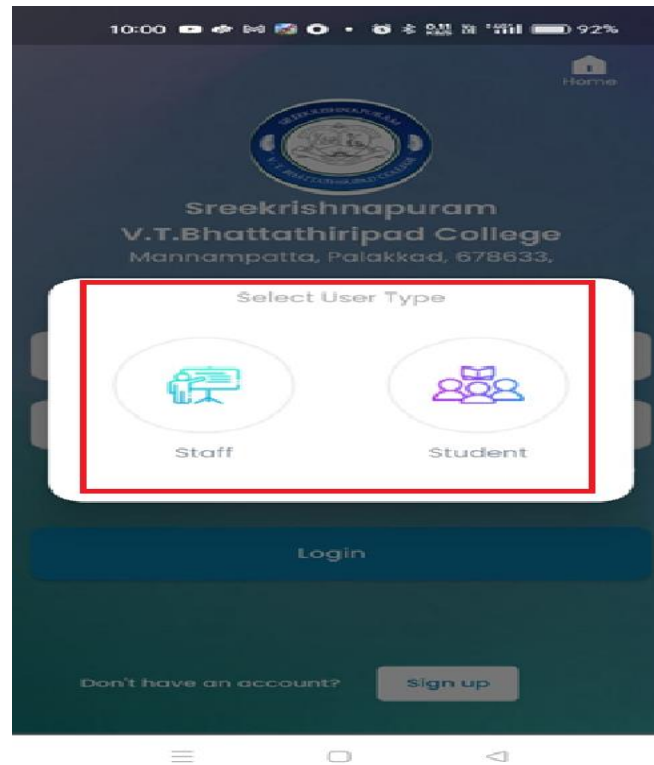
# Administration

To ease the administration process, the Embase Pro Suit ERP software provides various facilities like attendance marking of the students, report generation, issues of certificates, grievance redressal , etc. Below are the screenshots of the interfaces:



Admin Login (<https://svtbcollge.embase.in/admin/>)

## Registration Staff/Student



User can register either as a Staff or as a Student.

## Sign Up/Registration Page

svtbcollge.embase.in/admin/#/register

Sign Up

<input type="text" value="Full Name"/>	<input type="text" value="Gender"/>
<input type="text" value="Joining Date"/> 04-08-2024	<input type="text" value="Designation"/>
<input type="text" value="Department"/>	<input type="text" value="Email"/>
<input type="text" value="Mobile Number"/>	<input type="text" value="Address"/>
<input type="text" value="Staff Type"/>	

[Back to Login!](#)

Sign Up  
/Registration Page

( [svtbcollge.embase.in/admin/#/register](http://svtbcollge.embase.in/admin/#/register) )



# Staff Modules

The screenshot displays the staff dashboard interface. At the top, the browser address bar shows [svtcollege.embase.in/#/mentor](http://svtcollege.embase.in/#/mentor). The header includes the college logo and name: Sreekrishnapuram V.T.Bhattathiripad College. The user profile for Bhavya P. V. is shown with details: Staff ID: 1005, Department: Department of Computer Science, and Designation: Assistant Professor. A search bar is located below the profile. The main content area features a grid of 22 modules, each represented by a colored icon and a label. A red box highlights the entire grid of modules, and a red line points from the text '22 Modules for Staff' to this grid.

Module	Module	Module	Module	Module	Module
Tutorship	My Profile	Students	Club	Attendance	Attendance Report
Events	Attendance overview	Assessments	External Marks	Course attainment	Help Center
Tutorials	Share App	Question Bank	Programmes	Language Settings	Course settings
Course Application	Specialization Settings	Courses	My Course		

**Staff can access 22 modules useful for better administration.**

Staff Login ([svtcollege.embase.in/#/mentor](http://svtcollege.embase.in/#/mentor))

# Student Modules

svtcollege.embase.in/#/home

HEI Logo

Student Login

Malavika  
758/2023

Sreekrishnapuram  
V.T.Bhattathiripad College

Menu

- Assessment
- Fees
- Library Go
- EMIL Go Live
- My Account
- Departments
- Attendance
- Tutorials
- Question Bank
- Student Timetable
- Share App
- Important Links
- Academic Calendar

13 Student Modules

Today's Attendance

1hr 2hr 3hr 4hr 5hr

Students can access 13 modules.

Student Login ([svtcollege.embase.in/#/home](http://svtcollege.embase.in/#/home))



# Admin Level Home Page User Management

## User Management Module

The screenshot displays the Admin Level Home Page User Management interface. The browser address bar shows the URL <https://svtcollege.embase.in/admin/#/general/20918>. The page features a sidebar with navigation options, including 'Users' which is highlighted. The main content area shows a dashboard with three live count cards: Live Staff (50), Live Students (914), and Live parents (0). Below these cards is a search bar for staff and a 'User Management Module' table.

SL	STAFF.ID	NAME	DEPARTMENT	USER NAME	STATUS	LOGIN STATUS	ACTION	
1	1001	Admin	Administration	8593888903B	Live	Active		<input type="checkbox"/>
2	1002	Madhava Sadasivan P	Department of Commerce& Management Studies	iammadhavan006@gmail.com	Live	Active		<input type="checkbox"/>
3	1003	Maneesh P K	Administration	maneeshpullur.pk@gmail.com	Live	Active		<input type="checkbox"/>
4	1004	Hari K N	Administration	kayandam@gmail.com	Live	Active		<input type="checkbox"/>

Admin Login ([svtcollege.embase.in/admin/#/general/20918](https://svtcollege.embase.in/admin/#/general/20918))

## Admin Level Home Page Student

### Student Management Module

svtbcollege.embase.in/admin/#/student/12189 **Admin**

Search Menu

- SMS
- STAFF
- STAFF LEAVE
- STUDENT BATCH
- STUDENT SERVICES
- STUDENTS
- Students**
- Student Profile
- Student Master
- Student Reports
- Student Verification
- Student Stats
- Student Summary
- Student Transfer

TIME TABLE

FAQMADHAVA SADASIVAN P

Live Student  
977

Gender

Resume  
0

Live Batch  
33

Students   Export   Export By Batch

Search Here ... 20 Search

Student NameGuardian NameMobile NumberRegister NumberAdmission Number

Select ProgrammeSelect BatchSelect Category

Student Management Module

Admin Login (<https://svtcollege.embase.in/admin/#/student/12189>)

## Admin Level Home Page Staff

### Staff Management Module

The screenshot displays the Staff Management Module interface. The sidebar menu on the left includes options like INVOICES, SIGN-UP, SMS, STAFF, Tutorship, SAR Staff, Teachers Diary, Faculty Transfer, Staff Master, STAFF LEAVE, STUDENT BATCH, STUDENT SERVICES, and STUDENTS. The 'STAFF' menu item is highlighted with a red box. The main content area shows the following data:

Category	Count	Status
Teaching Staff	50	Active
Non Teaching Staff	1	Active
System Users	0	Active

Below the statistics, there is a search bar for 'Search Staff ID / Name' and an '+ Add Staff' button. A list of staff profiles is shown, each with a profile picture, name, title, department, staff ID, contact number, and email address. The profiles are:

- ADMIN**: Principal, Administration, Staff ID : 1001, Contact: 8593888903, Email: sales@embase.in
- MADHAVA SADASIVAN P**: Assistant Professor, Department of Commerce & Management Studies, Staff ID : 1002, Contact: 9495967006, Email: iammadhavan006@gmail.com
- MANEESH P K**: Accountant, Administration, Staff ID : 1003, Contact: 9447748645, Email: maneeshpullur.pk@gmail.com
- HARI K N**: Office Assistant, Administration, Staff ID : 1004, Contact: 9061778749, Email: kayyandam@gmail.com

Each profile has a 'View Profile' button. A red box highlights the 'MADHAVA SADASIVAN P' profile in the list.

Admin Login ([svtbcollge.embase.in/admin/#/staff/13298](http://svtbcollge.embase.in/admin/#/staff/13298))

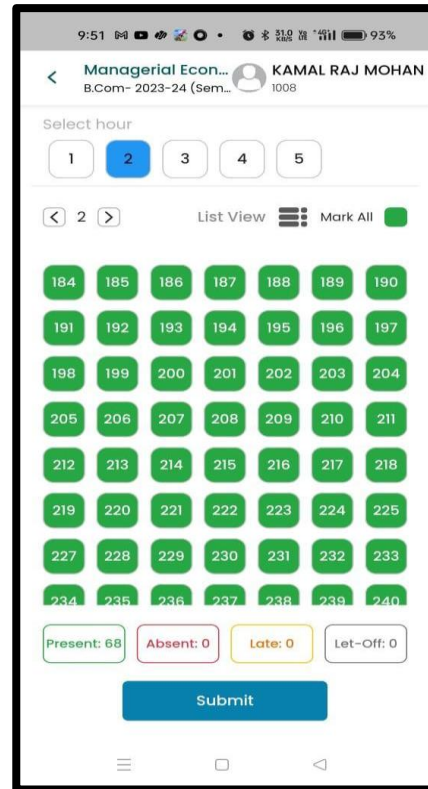
## Attendance Monitoring Page of HOD

The image displays two screenshots of a mobile application interface for attendance monitoring. The left screenshot shows the user profile for SUBHA I N, with details: Staff ID: 1019, Department: Department of Computer Science, and Designation: HOD. Below the profile is a search bar and a grid of navigation icons including Tutorship, My Profile, Students, Club, Attendance, Attendance Report, Work Flow, Events, Attendance overview, Assessments, External Marks, Course attainmen, Help Center, Tutorials, Share App, Question Ba, Programmes, Language Settings, Course settings, and Course Application.

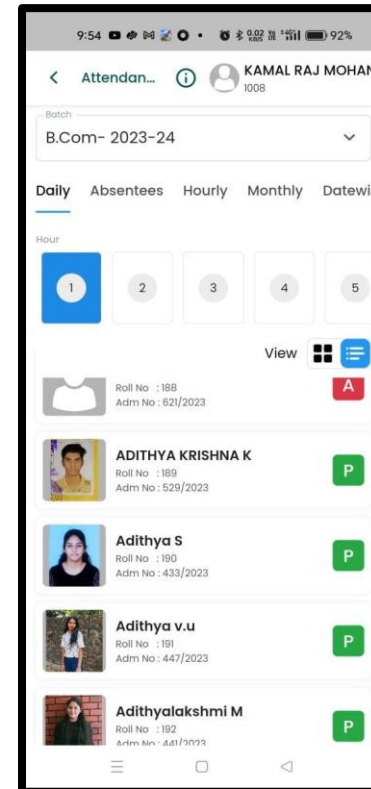
The right screenshot shows the 'Attendance Report' page for 'MSc Computer Science- 2023-24'. The report is filtered by 'Datewise' and includes an 'Export to mail' button. The table below lists the attendance records for various students.

R No	Name	Present	Max Hrs
	Vishnu K S Adm no.: 811/2023	93	107
	BHAVYA, P Adm no.: 639/2023	102	107
	Pooja, S Adm no.: 669/2023	84	107
	Aiswarya P Adm no.: 668/2023	92	107
	P.Anupama Adm no.: 732/2023	92	107
	KARTHIKA KV Adm no.: 670/2023	92	107
	Safna Adm no.: 784/2023	79	107
	Nazreen Nazeer Adm no.: 614	71	107
	Sarath Krishnan N Adm no.: 819/2023	75	107
	Hasheeda T Adm no.: 785/2023	85	107

## Attendance Monitoring Page for Class-in-charge



Marking the Attendance



Hourly report of Attendance

Class-in-charge can mark the attendance and also generate the report of attendance.

## Attendance Monitoring Page for Students

The screenshot displays the 'Attendance Monitoring Page for Students' interface. The browser address bar shows the URL: [svtcollege.embase.in/#/student/attendance?helper\\_text&submenu\\_id=212](http://svtcollege.embase.in/#/student/attendance?helper_text&submenu_id=212). The page features a dark blue sidebar with the college logo and name, 'Sreekrishnapuram V.T.Bhattathiripad College', and a list of navigation options: Assessment, Library Go, My Account, Departments, Attendance, Tutorials, Question Bank, Student Timetable, Share App, and Logout. The main content area is titled 'Attendance' and shows a dropdown menu set to 'Fifth'. The 'Student Login' text is prominently displayed in red. The user profile 'SREENATH K 04/2022' is visible in the top right. The attendance data is presented in three columns: 'Paper', 'Hourly', and 'Termly'. Each column contains a green circular progress indicator showing 100.00% attendance. Below each indicator, the course name, instructor, and attendance statistics are listed.

Category	Course	Instructor	Total hours	Attended hours
Paper	bcm Financial Management	DIVYA C	: 6	: 6
Hourly	BCM5B10 Financial markets and services	Dr Vinitha A S	: 4	: 4
Termly	BCM5B07 Accounting for Management	BINDU T	: 10	: 10

Student Login ([svtcollege.embase.in/home/attendance?helper\\_text&submenu\\_id=212](http://svtcollege.embase.in/home/attendance?helper_text&submenu_id=212))



## Complaint Management Page

The screenshot shows a web browser window with the URL `vtb.ac.in/student_grievance_form.php`. The page header includes the college logo and name: **SREEKRISHNAPURAM V T BHATTATHIRIPAD COLLEGE**, with subtext: "Affiliated to University of Calicut" and "Accredited with B+ by NAAC". A navigation menu lists: Home, About VTB, Administration, Academics, Departments, Admission, IQAC, Student Support, and Research. Below the menu is a banner image of the college building with the breadcrumb "Home > Student Grievance Form".


### Student Grievance Form

**Personal Details**

<b>Full Name *</b>	<b>E-mail ID *</b>	<b>Gender</b>
<input type="text" value="Full Name"/>	<input type="text" value="E-mail"/>	<input type="text" value="Select"/>
<b>Mobile No.*</b>	<b>Enrolment Number</b>	
<input type="text" value="Enter your 10 digit mobile number"/>	<input type="text" value="Enrolment Number"/>	
<b>Department *</b>	<b>Course *</b>	
<input type="text" value="Select"/>	<input type="text" value="Select"/>	

*Course cannot be blank*

vtb.ac.in/student\_grievance\_form.php

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[Home](#) [About VTB](#) [Administration](#) [Academics](#) [Departments](#) [Admission](#) [IQAC](#) [Student Support](#) [Research](#)

**Present Address**

**Address**

Address

**State** **Pin Code**

---select--- Pin Code

**Permanent Address**

**Address**

Address

**State** **Pin Code.**

---select--- Pin Code

**Grievance Details**

**Grievance Category \***

---select---

**Grievance Description (maximum 150 words) \***

Write in brief of your grievance.

↑

vtb.ac.in/student\_grievance\_form.php

**SREEKRISHNAPURAM**  
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Home About VTB Administration Academics Departments Admission IQAC Student Support Research

Want to Upload Document ? \*

--select--

**Proposed Solution (Optional)**

Proposed Solution (maximum 50 words) \*

Please write proposed solution.

Proposed Solution (maximum 150 words) cannot be blank.

**Declaration**

Please check the box \*

I hereby declare that the information/document provided above is correct. I shall be responsible for furnishing any wrong information/document.

Submit

[https://vtb.ac.in/student\\_grievance\\_form.php](https://vtb.ac.in/student_grievance_form.php)

## Query Management Page

The screenshot displays the Query Management System interface. On the left is a dark blue sidebar with a menu containing: QMS, GENERAL UTILITIES, ID CARDS, INVOICES, SIGN-UP, SMS, STAFF, Staff, Tutorship, SAR Staff, Teachers Diary, Faculty Transfer, Staff Master, STUDENT BATCH, STUDENTS, and TIME TABLE. The main content area is titled 'Query Management System/01082024/249/839'. It features a 'Ticket ID : 01082024/249/839' in a light blue box, 'Created On 01-08-2024 03:59 PM', and a 'Status Processing' indicator. The query title is 'Add a new category in event' and the description is '1.Sports 2.Inter College Competition'. It shows 'Created By - Admin Super Admin' and 'Updated On 01-08-2024 09:29 PM'. An 'Attachments' section contains a small image of a document. At the bottom, there is a message: 'You have not started a conversation here.' with a clipboard icon.

Query Management System

<https://svtbcollge.embase.in/admin/#/qms/2001>

## Students' Certificate Page (Transfer Certificate, Conduct Certificate, etc.)


The screenshot displays the 'Students' Certificate Page' in an admin dashboard. The page features a dark blue sidebar on the left with navigation options: HOME, ACCOUNT, STUDENTS, REMITTANCE, CERTIFICATES, Transfer Certificate (highlighted), Certificates, NOC, Certificate Master, APPLICATION, ADMISSION, and ACCOUNT SETTINGS. The main content area shows three summary cards: 'TC Verification' (0), 'TC Download' (256), and 'Total Rejected' (2). Below these are search filters: 'Student' (BJJITHA P), 'Select Batch', and 'Select Status', with a 'Submit' button. A table lists application details for student Bjjitha P.

SI	Adm No	Univ Reg No	Name	Batch	Status	TC Status
1	422/2021		Bjjitha P	MSC Mathematics- 2021-22	Year Out	

svtbcollge.embase.in/admin/#/certificate-alpha/21005

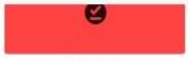
Google Collegiate Education Official website of C... MCC MOHFW QVO6 lightningnewtab Home 202.88.252.8/cuora... www.google.com New Tab Other bookma

FAQ AMRITHA S KRISHNAN




Course Certificate 1

15



Bonafide Certificate

52



Conduct Certificate

3

Select Batch: BA Economics-... | Select Status: Live | Select Certificate: Course Certificat... | Submit

Course Certific... | Print

Certificates | Apply

Showing 1-1 From 1 Entries | Rows Per Column: 25 | Jump To: 1

Sl	Adm No	Name	Course	Register No	Certificate No	Certificate Date	
1	124/2022	RITHU RAJMOHAN C	BA Economics With Foreign Trade	VTAWAEFR56	10	05-03-2024	

APPLICATION

ADMISSION

ACCOUNT SETTINGS

Transfer Certificate

Certificates

NOC

Certificate Master



*[Handwritten Signature]*  
**PRINCIPAL**  
 Sreekrishnapuram VT Bhattathiripad College  
 Mannampatta, Palakkad - 678633