



# SREEKRISHNAPURAM V.T. BHATTATHIRIPAD COLLEGE

Aided and Affiliated to University of Calicut, NAAC Accredited with B+ Grade

Phone (Office) : 0466-2268285 | Email : principalvtbcollege@gmail.com



## CRITERION - VI GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.5 Internal Quality Assurance System



[www.vtb.ac.in](http://www.vtb.ac.in)



Mannampatta P.O., Palakkad - 678 633

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## 6.5.1 Contribution of Internal Quality Assurance Cell for Institutionalizing the Quality Assurance Strategies and Processes



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## Curricular Planning & Implementation

### Academic Planning and Clubs/Cell Activities

The success of an institute is based on its strategies, planning and its implementation. The IQAC plans each and every activity of the institute and it also ensures that the activities are completed as per the schedule.

The IQAC initiates and supervise all its academic activities and co-curricular activities by forming various committees, clubs and cells

The planning starts from the preparation of a semester wise academic calendar at the beginning of each academic year. This calendar is prepared in accordance with the university academic calendar. This ensures clarity and focus in the institutional functioning. IQAC ensures coordination among various departments of the institution. IQAC conducts periodical meetings and all activities are planned in these meetings.

The decisions are recorded, activities are conducted as per this plan.

The IQAC has formed various statutory non-statutory committees, cells and clubs in the institute. All curricular and extracurricular activities of the college are organised by these committees/cells. The below paragraphs mention different Committees, Cells/Clubs of the college and their activities.



## Cells and Committees Constituted by IQAC

Statutory Cells	Non-Statutory Committees	Clubs/Cells
<ol style="list-style-type: none"> <li>1. Anti ragging Cell</li> <li>2. SC/ST Cell</li> <li>3. Student Grievance Cell</li> <li>4. Anti Narcotic cell</li> <li>5. OBC/Minority Cell</li> <li>6. Internal Complaint Committee</li> <li>7. Anti Sexual Harassment Cell</li> <li>8. Discipline Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Academic Committee</li> <li>2. Internal Exam Committee</li> <li>3. Purchase &amp; Planning Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Women Cell</li> <li>2. Entrepreneurship Development Cell</li> <li>3. Red Ribbon Cell</li> <li>4. Film Club</li> <li>5. Music Club</li> <li>6. Tourism Club</li> <li>7. Health Club</li> <li>8. Arts Club</li> <li>9. Literary Club</li> <li>10. Drama Club</li> <li>11. Blue army</li> </ol>

### Academic Committee

The IQAC has formed an academic committee which plans and implements all academic activities of the college. This committee prepares an academic calendar in the beginning of every academic year. All academic activities of the college is executed according to this calendar.

Academic Committee 2023-24
Dr Saritha Namboodiri, Principal Dr Parvathi, HoD, Dept of Sanskrit (Convenor) Dr. Geetha, HoD Dept of History Ms Bindu, HoD Dept of Commerce Ms Vijayalakshmi, HoD Dept of Economics Ms Rashmi, HoD, Dept of Mathematics Dr Vivek, HoD, Dept of Business Administration Ms Sathyavathi, Dept of Economics Member Ms Bhavya, Dept of Comp Sc, Member



## Sample Academic Calendar

### The Academic Calendar for Undergraduate Programmes (I to VI Semester) 2022-2023

FIRST SEMESTER	
Date of commencement of classes	: 30/08/2022
No. of working days	
August	: 2
September	: 16
October	: 18
November	: 22
December	: 17
January	: 16
Total working days	: 101 (inclusive of examination days)
Date of submission of Assignments	: 01/12/2022
Date of Commencement of first internal examination	: 05/12/2022
Date of submission of Seminar reports	: 20/12/2022
Date of Commencement of second internal examination	: 05/01/2023
Date of publication of Internal mark	: 15/01/2023
Date of submission of APC	: 04/01/2023
Date of final submission of internal mark	: 20/01/2023
End of semester	: 24/01/2023
External Examination	: 24/01/2023 onwards

SECOND SEMESTER	
Date of commencement of classes	: 25/01/23
No. of working days	
January	: 21
February	: 20
March	: 23
June	: 21
July	: 23
Total working days	: 100(inclusive of examination days)
Date of submission of Assignments	: 03/03/2023
Date of Commencement of first internal examination	: 25/03/2023
Date of submission of Seminar reports	: 05/06/2023
Date of Commencement of second internal examination	: 10/07/2023
Date of publication of Internal mark	: 25/07/2023
Date of submission of APC	: 10/07/2023
Date of final submission of internal mark	: 31/07/2023

### Internal exam Committee

The academic committee proposes the dates of internal exams and the exams are conducted by an internal exam committee. This committee documents all proceeding related to internal examinations. The committee prepares time tables assign duties and makes all arrangements for a smooth conduct of internal exams. It also documents the attendance of students as well as teachers of the internal examinations. The following is the internal exam committee for the years 2022-23 and 2023-24. The internal exam committee is headed by the principal. It has a coordinator and two staff members. On non-teaching staff is also assigned to the committee.

#### Internal Exam Committee Constitution 2022 -23 and 2023-24

Dr. Saritha Namboodiri - Principal  
Dr K R Sandeep Narayan, Coordinator  
Ms Sathyavathi, Member  
Mr Madhava Sadasivan, Member



## Club Activities

IQAC plans and conducts various extra curricula activities in the campus through different student committees/clubs. The college contains clubs like ED Club, Women Cell, etc. Students actively become part of these clubs and they organise numerous activities with the guidance of these clubs.

### Entrepreneurship Development Club Activities

ED club organised an art and craft exhibition [exhibition cum sale) of the items prepared by our students on June 23/08/2023 at our college premises to celebrate world entrepreneurs' day 2023



ED Club in association with Khadhi Gramodhayog, Kadambazhipuram as a part of Onam celebration , V.T Bhattathiripad college organised Kerala Khadhi products exhibition cum sale in college premise on 24/08/2023



## Staff Club Activities

The college has a vibrant staff club. The Staff Club organises activities for staff members like staff tour, celebrations. These programs is testament to wards the recreational initiatives of IQAC.

### Retirement Function by Staff Club



### Staff Tour by the Staff Club



## Sports and Cultural Events

**Sports and Cultural Events** - IQAC take significant efforts in promoting Sports and Cultural Activities.

Onam Celebration, Sports Celebrations





## Women Development Cell Activities

The IQAC has constituted a **Women Development Cell (WDC)** in the College. This body organises women centric activities and plays vital role in understanding and solving problems faced by women. It organises various programs for overall development of female students in the college.

### Mehndi Fest by WDC

**SREEKRISHNAPURAM V T BHATTATHIRIPAD COLLEGE  
MANNAMPATTA**

# Mehndi fest

**26th June, 11.30 am**  
**Auditorium**

For Registration : 9562787052, Divya C  
Department of Commerce and management studies

Organized by  
Women Development Cell in association with IQAC



### Self-defence Training program for women by WDC

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**WOMEN CELL**  
(വി.ടി.ബി.കോളേജ്) &  
ജനമൈത്രി പോലീസ്  
പാലക്കാട്

**KERALA POLICE  
WOMEN SELF DEFENCE TEAM**  
സ്ത്രീകളുടെ സ്വയം സുരക്ഷ  
പരിശീലന കളരി

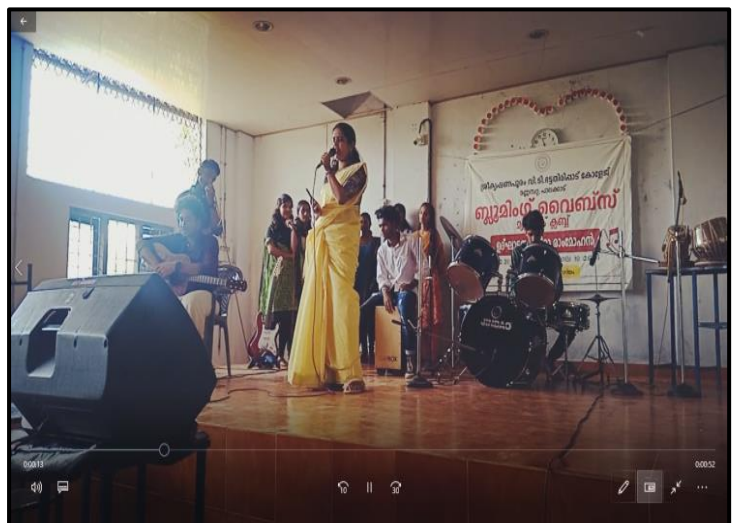
(ഇത് കേരള സർക്കാരും ജനമൈത്രി സംസ്ഥാന പോലീസ് ഓഫീസും  
സംയുക്തമായി സംഘടിപ്പിക്കുന്ന ഒരു പദ്ധതി)

**2022 സെപ്റ്റംബർ 20 രാവിലെ 10 മണിക്ക്**



## Literary Club & Music Club Activities

The literary club, named **MITAKSHARA** is a paradise for thinkers, readers and writers. It is the place where students are free to think, read and write on the topics of their interest and choice. The club is also a forum where students share their insights on politics, philosophy, spirituality, philanthropy etc.



*[Signature]*  
**PRINCIPAL**  
Sreekrishnapuram VT Bhattathiripad College  
Mannampatta, Palakkad - 678633