CRITERION – VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System

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6.5.1 Contribution of Internal Quality Assurance Cell for Institutionalizing the Quality Assurance Strategies and Processes

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Feedback on Curriculum

Feedback on Curriculum - VTB COLLEGE takes feedback on curriculum from various stake holders like students, alumni, teachers every year as part of quality initiative. The feedback committee prepares a questionnaire in 5-point scale regarding academic performance, ambience and overall satisfaction. The management principal and faculty members make adequate changes according to the feedbacks received.

Parent's feedback on Teaching Learning Process - Parents' feedback on teaching learning process is collected during Class PTA meetings and is analysed for quality enhancement.

V T B College has a comprehensive feedback mechanism in place to collect feedback from various stakeholders, including students, teachers and alumni. This feedback is used to identify areas of strength and weakness and develop an action plan
for future improvement.

Feedback Mechanism

Feedback collection: The feedback on Curriculum and Academic Ambience is collected from various stake holders like students, alumni, teachers at the end of every year as part of the quality initiative of the Internal Quality Assurance Cell (IQAC) of the College. IQAC with the help of feedback committee drafts a questionnaire comprising questions on curriculum and academic performance, ambience, and overall satisfaction on a 5-point scale. Adequate changes will be made, if required, in the questionnaire every year as per need. The questionnaire is finalized and approved by the IQAC and used for data collection from stake holders. Data is collected using either offline or online using Google Forms from the stakeholders.

Feedback Analysis: The feedback collected from various stakeholders is analysed by the IQAC and overall feedback is consolidated. IQAC also prepares feedback, which is intimated to the respective authorities for further action.

Action Plan: The institute analyse the feedback and take various actions in light of the feedback received. This may include suggestions to make changes to curriculum, teaching methods, or infrastructure. The Action Taken Report from each department is communicated
to IQAC. The IQAC consolidates all the action taken reports and prepares the institutional action taken report for the feedback of the respective year. This report is submitted to the appropriate bodies, such as the university and the governing body. The feedback analysis and action taken report are communicated to the stakeholders through various channels, such as the college website, email, and notice boards.

Sample feedback Analysis (5 Point Scale)

Sl. No	Curricular Aspects	Average Score
1	1. The syllabus content satisfy the stated objectives and learning outcomes?	4.51
2	The syllabus cater to global needs	4.31
3	The syllabus enhance your knowledge and skills in the relevant domain?	4.23
4	The syllabus effective in developing critical/ analytical thinking?	4.33
5	The textbooks and reference materials are relevant to the content of the syllabus?	3.98
6	The syllabus orients towards higher education?	4.20
7	The syllabus enables the students to apply their knowledge in real-life situations?	4.32
8	Employability is given weightage in the design and development of the syllabus?	4.20
9	The syllabus promotes self-study and attitude of research?	4.39
10	Your Overall Rating of the Syllabus(5 - Excellent.....1- Poor)	4.60
Sl. No	**Academic Ambience**	**Average Score**
1	Classrooms are adequately spacious	4.22
2	Space and amenities in the canteen are adequate	4.57
3	Regarding the internet facility and speed	4.10
4	Rating regarding office automation and student related activities	4.32
5	Rating regarding computer facilities of the college	4.10
6	Satisfaction regarding library facilities	4.65
7	Rating of facilities like washroom and common rooms	4.34
8	Rating of safe and secure transport facilities of the college	4.30
9	College has recreational facilities like common rooms, gymnasiums	4.40
10	Your overall rating of the infrastructural facilities of the college	4.20

Apart from regular feedbacks, each department conducts PTA meetings to hear the voice of parents. The suggestions and complaints are recorded and corrective measures if necessary are initiated by the IQAC.

Heads of Departments conducts meeting with students twice per semester. The feedbacks are recorded and it is discussed with the respective person/authorities.

PTA Meeting Notice & Minutes

SREEKRISHNAPURAM V. T. BHATTATHIRIPAD COLLEGE
MANNAMPATTA, PALAKKAD – 678633
(NAAC Reaccredited with B+)

PTA MEETING FOR INTERNAL EXAMINATION REVIEW

NOTICE:

Class PTA of BCom 2022-25 Batch will be held on 7-2-2023. All parents are requested to attend the meeting.

Agenda:

1. Attendance details of First Semester - Communication.
2. Progress Report first Semester.
3. any other matter.

BINDU. G.
Head, Dept of Commu...

Decisions:

1. class teacher communicated the Attendance details of Students to parents.
2. The progress Report is also communica... to parents.
3. parents suggested to conduct career guidan... programs and other like programs to Studen...
4. Decided to conduct industrial visit on ... Fourth semester as per the curricula...

Class in charge
Divya C

Head, Dept ...
Communicati...

27

Staff meeting
Date 8/12/2022

Agenda:
1. Study Tour for the year 2022-23.
2. certificate Course ... in 2023-24.
3. any other matter.

(Head, Dept of Communic...

Decisions:
1. The Study tour of 2020-2023 batch BCom Students will be conducted on January second week and accompanying faculties will be Kamal Raj mohan, Madhava sadasivan P. and vinitha. A.S
2. Decided to conduct a certificate Course on travel and tourism for BCom Students on June first week of 2023.
3. Decided to conduct a Class PTA for 2022-25 Batch on 7-2-2023 after conducting an internal examination.

1. Kamal Raj Mohan
2. Vinitha. A.S
3. Sinu. M
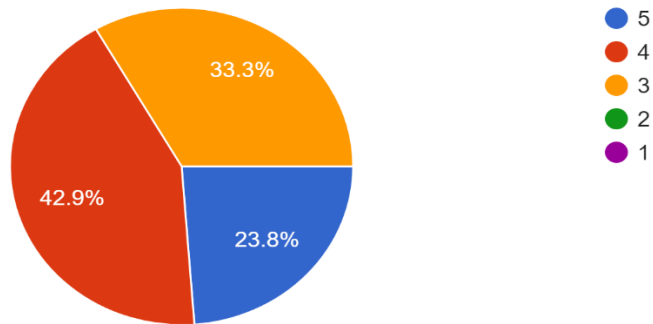4. Madhava Sadasivan P
5. Divya. C
6. Anu. A. N

Students Having a feedback session

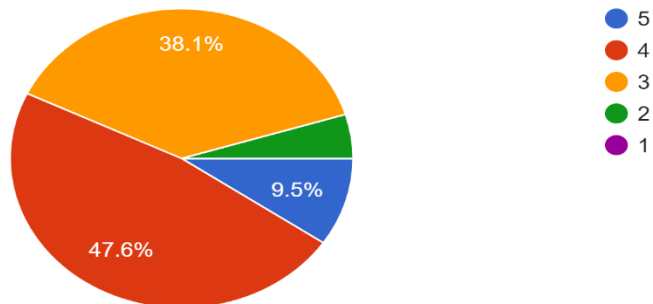## Feedback on Curriculum

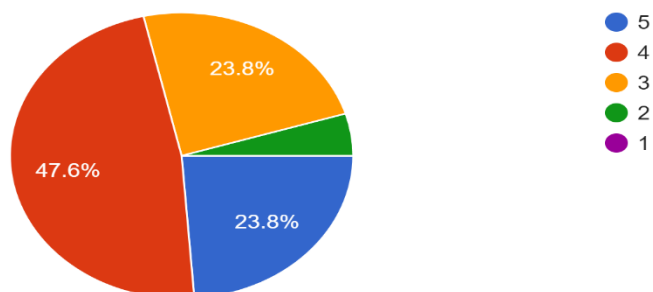The syllabus content satisfy the stated objectives and learning outcomes?

21 responses

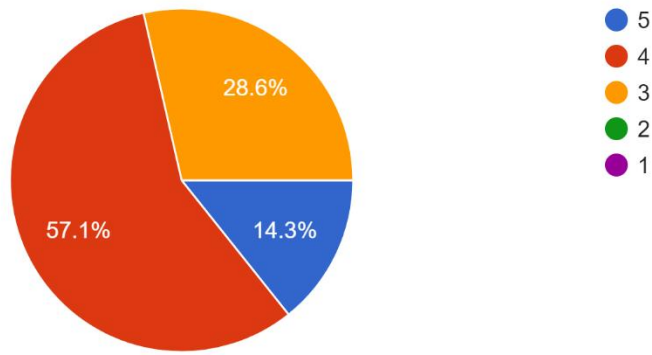The syllabus cater to global needs?

21 responses

The syllabus enhance your knowledge and skills in the relevant domain?
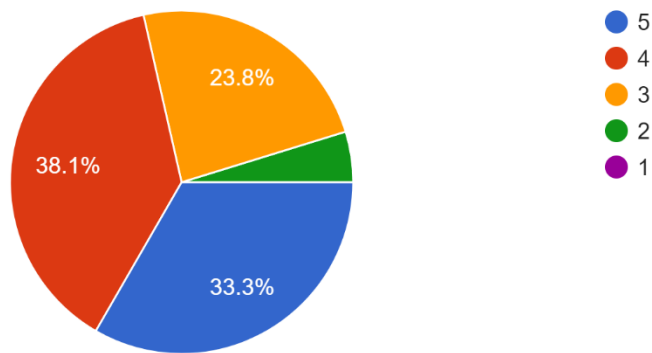
21 responses

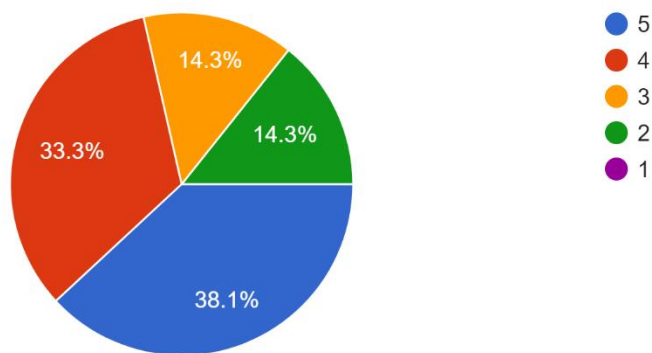## The syllabus effective in developing critical/ analytical thinking?
21 responses

Legend:
- 5
- 4
- 3
- 2
- 1

57.1%
28.6%
14.3%

The textbooks and reference materials are relevant to the content of the syllabus?
21 responses

Legend:
- 5
- 4
- 3
- 2
- 1

38.1%
23.8%
33.3%

The syllabus orient towards higher education?
21 responses

Legend:
- 5
- 4
- 3
- 2
- 1

33.3%
14.3%
14.3%
38.1%

The syllabus enable the students to apply their knowledge in real-life situations?

21 responses
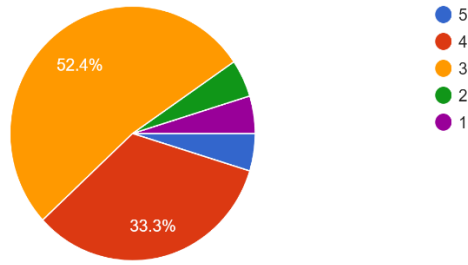
- 5
- 4
- 3
- 2
- 1

52.4%
33.3%

Employability is given weightage in the design and development of the syllabus?

21 responses

- 5
- 4
- 3
- 2
- 1

42.9%
9.5%
9.5%
33.3%
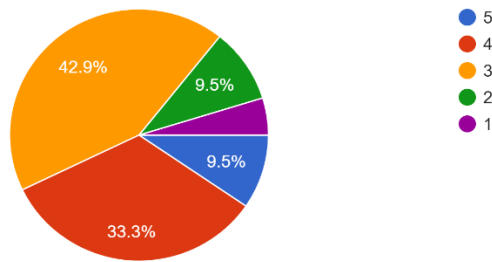
The syllabus promote self-study and attitude of research?

20 responses

- 5
- 4
- 3
- 2
- 1

20%
50%
25%

10. Your Overall Rating of the Syllabus(5 - Excellent.....1- Poor)

21 responses

- 5
- 4
- 3
- 2
- 1

38.1%
9.5%
9.5%
42.9%
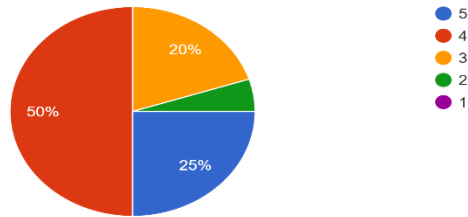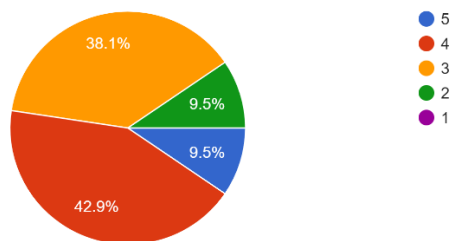
Feedback on Academic Ambience

1. Space and Size of Classrooms
21 responses

- 5 Strongly Agree
- 4
- 3
- 2
- 1
- 5

33.3%
33.3%
23.8%
9.5%
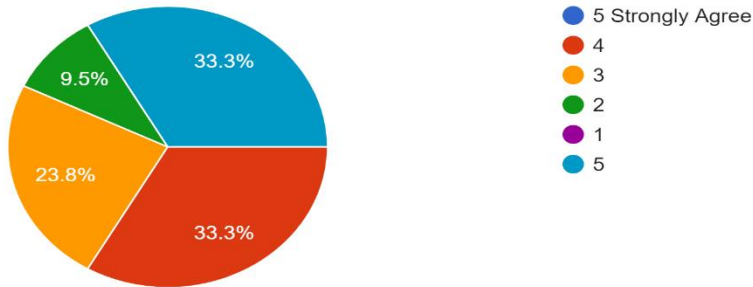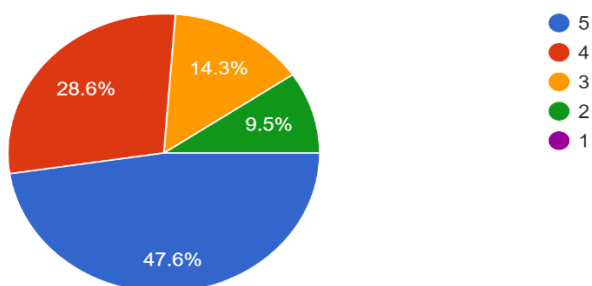
2. The academic resources (Internet, Computers,Libraries, laboratories, etc.) are well maintained, updated and easily accessible.
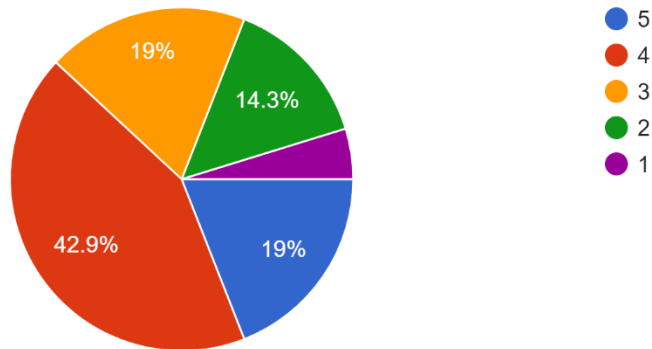21 responses

- 5
- 4
- 3
- 2
- 1

42.9%
38.1%
14.3%
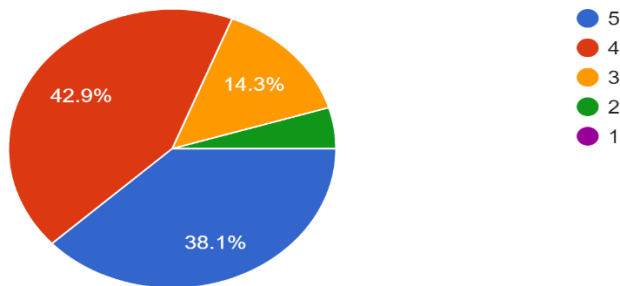
3. The assessment methods (exams, projects, etc.) are effective in evaluating your understanding of the subject
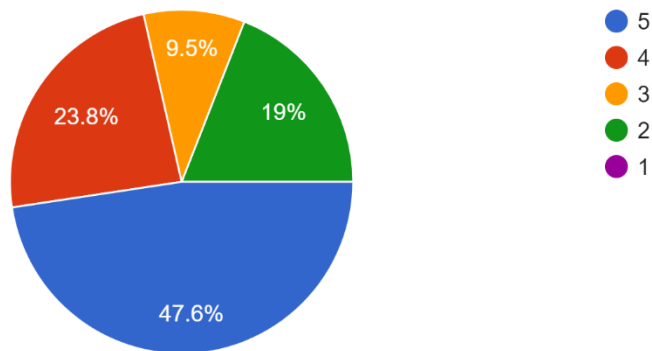21 responses

- 5
- 4
- 3
- 2
- 1

28.6%
14.3%
9.5%
47.6%

4. You are adequately supported in your academic journey through academic advising or mentorship programs

21 responses

- 5
- 4
- 3
- 2
- 1

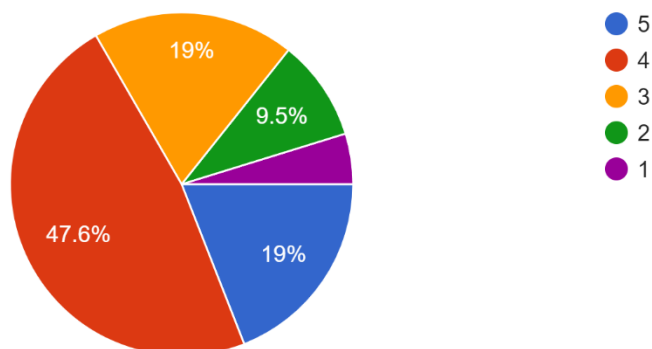(19%, 14.3%, 42.9%, 19%)

5. The faculty and staff are responsive and supportive when it comes to addressing academic concerns

21 responses

- 5
- 4
- 3
- 2
- 1

(9.5%, 23.8%, 19%, 47.6%)

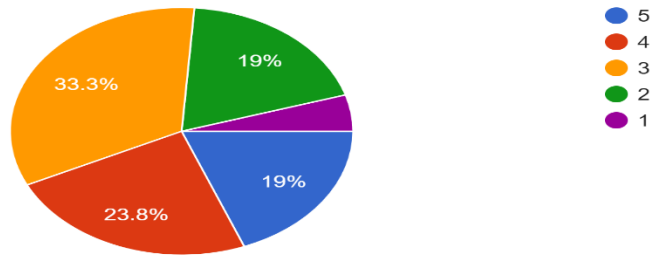## 6. The infrastructure facilities, such as lecture halls, and common areas are well-maintained and conducive to learning

21 responses

- 5
- 4
- 3
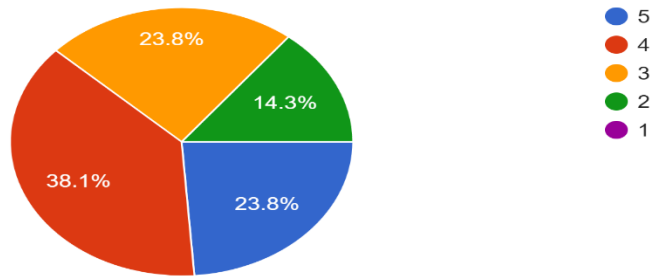- 2
- 1

(19%, 9.5%, 47.6%, 19%)

7.Extracurricular activities and clubs contribute to a vibrant campus life
21 responses

- 5
- 4
- 3
- 2
- 1

33.3%
19%
19%
23.8%

8. The college supports student well-being, mental health, and overall personal development
21 responses

- 5
- 4
- 3
- 2
- 1

23.8%
14.3%
38.1%
23.8%

9. You feel a sense of community and belonging within the college environment
21 responses

- 5
- 4
- 3
- 2
- 1

9.5%
19%
33.3%
38.1%
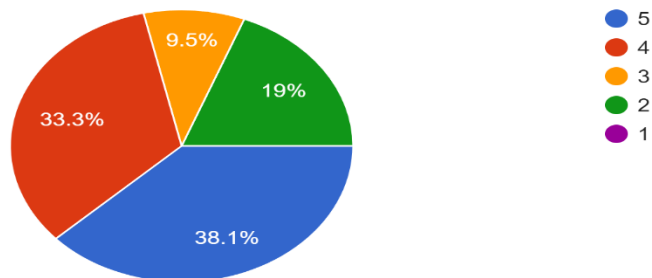
10. Overall rating regarding the Infrastructure of the college (5 - Excellent .....1 - Poor)
21 responses

- 5
- 4
- 3
- 2
- 1

14.3%
19%
52.4%
14.3%